

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES**

**March 3-5, 1960**

**For the confidential information  
of the Board of Trustee**

President Hansen called the Board of Trustees to order at 10:10 a.m. on March 3, 1960. The following members answered the roll call: Hansen, Jones, Brough, Newton, McIntire, Laird, Sullivan and, ex-officio, Humphrey. Absent were McCracken, Reed, Chamberlain, Peck, Bush and, ex-officio, Hickey and Linford.

Mr. Newton asked that his vote be recorded against the appropriation of \$4,000 to the University School to match funds to be received from the National Defense Program, through the State Department of Education, for use in purchasing equipment for the science laboratories of the University School, as authorized at the February meeting. Mr. Brough then moved that the minutes of the February meeting be approved with the change requested by Mr. Newton. Mr. Newton seconded the motion and it was carried.

Mr. Newton moved, Mr. Brough seconded, and it was carried that the following appointments be approved:

1. Dr. Benjamin R. Tilghman as Assistant Professor of Philosophy, effective September 1, 1960, at a salary rate of \$6,600 for the academic year 1960-61.

2. Mrs. Keith H. Kuchel as Supply Instructor in Elementary Education, effective February 1, 1960, at an annual salary rate of \$4,800 for the spring semester of 1959-60.

For the information of the Board, Dr. Humphrey reported the following resignations:

1. Miss Wilma Slover, Home Demonstration Agent in Natrona County, effective March 20, 1960, to be married.

APPROVAL OF MINUTES

APPOINTMENTS

Tilghman

Kuchel

RESIGNATIONS

Slover

2. Mr. E. C. McNeal, Instructor in Education and Adult Education and Field Coordinator in Sheridan, effective August 31, 1960, to accept a position at Sheridan College.

McNeal

Mr. Newton moved, Mr. Brough seconded, and it was carried that the following leaves of absence be approved:

LEAVES OF ABSENCE

1. Mr. M. Weldon Glenn, Associate Professor of Veterinary Science an extension without pay of his leave for graduate study at Colorado State University for one year, the extended leave to end on August 31, 1961.

Glenn

2. Mr. Malcolm S. Trueblood, Instructor in Microbiology, a one-year extension of his leave without pay for graduate study at Colorado State University, the extended leave to end on August 31, 1961.

Trueblood

President Humphrey presented to the Board for consideration a list of employees who, on July 1, 1960, will have reached the age of sixty-five or over. To assist the Trustees in deciding which of the employees should be retained for 1960-61 and which should be retired, he presented a list of those for whom retirement had been recommended by the appropriate administrative officials. He stated that all those for whom retirement had been recommended had concurred in the recommendation except Miss Ann Winslow, and he gave the Trustees an opportunity to read the letter which Miss Winslow had written requesting employment for 1960-61. Dr. Humphrey also informed the Board that he would probably recommend continued employment, on a part-time basis, for Mr. Forest R. Hall under the "recall regulations" approved by the Board at the February meeting, so that Mr. Hall could complete work he had begun in surveying University grant lands.

RETIREMENT OF  
EMPLOYEES SIXTY-  
FIVE YEARS OF  
AGE AND OLDER

After considerable discussion, it was moved by Mr. Brough, seconded by Mr. McIntire, and carried that the following employees be retired: effective July 16, 1960--Mr. C. A. Bloomfield, Assistant Professor of Political Science; effective October 15, 1960--Mrs. Henry Taylor, Housekeeper; effective June 30, 1960--Miss Glennie Bacon, Associate

Professor of Mathematics Education; Dr. Paul Crissman, Professor of Philosophy; Mr. Forest R. Hall, Director of Studies and Statistics and Land Coordinator; Mr. R. R. Hamilton, Dean of the College of Law; Mr. Walter McGraw, Truck Driver; Dr. H. S. Willard, Professor of Animal Husbandry; Miss Ann Winslow, Assistant Professor of English; Mr. John E. Atkinson, Mechanic; Mr. John Kruppa, Mechanic; and Mr. Manfred Vicksten, Custodian.

Employees sixty-five years of age and over to be retained for 1960-61 follow: Mr. C. F. Barr, Head of the Department of Mathematics; Mr. W. O. Clough, W. R. Coe Professor of American Studies; Dr. A. J. Dickman, Head of the Department of Modern and Classical Languages; Miss Hail Fischer, Head of the Library Catalog Department; Mr. A. E. Gane, Electrician; Dr. L. R. Kilzer, Professor of Secondary Education; Dr. S. H. Knight, Head of the Department of Geology; Mr. Rasmus Laursen, Custodian; Mr. L. G. Mirick, Custodian; Mr. A. W. Oberg, Carpenter; Dr. Lillian Portenier, Professor of Psychology, Dr. W. C. Reusser, Professor of Educational Administration and Dean Emeritus of Adult Education and Community Service; Dr. E. R. Schierz, Head of the Department of Chemistry; Mrs. Dorothy Smith, Cook; Mrs. Gertrude Tilton, Fountain Manager in the Wyoming Union.

Mr. Newton moved, Mr. Brough seconded, and it was carried that the following budget changes be approved.

1. Agricultural Substations. The transfer of \$8,000 from the 1960-61 budget for the Powell Substation Equipment fund to the same account in the 1959-60 budget to permit purchasing 55 head of heavy steer calves to be pastured during the summer of 1960 on the 75-acre farm recently purchased for the Powell Substation.

BUDGET CHANGES

Agricultural  
Substations

2. College of Agriculture. An appropriation of \$3,300 from the unappropriated Agricultural College Land Income Fund, to be added to the salary budget for instruction in the College of Agriculture for the 1960-61 fiscal year to cover the instructional portion of the salary of an additional faculty member to teach in the joint program in Agricultural Engineering initiated by the College of Agriculture and the College of Engineering.

College of Agriculture

3. General Equipment, Engineering Addition. An appropriation of \$4,595.54 from the University Building Improvement Fund to provide venetian blinds, fire extinguishers, sand urns, and soap dispensers for the new addition to the Engineering building.

General Equipment,  
Engineering Addition

4. General Expense. An appropriation of \$412.31 from the General Fund to reimburse the President's Emergency Reserve for a transfer to cover the six-month custody fee for the securities held in the Chase Manhattan Bank.

General Expense

For consideration by the Board, President Humphrey presented a suggested plan for handling the scholarships authorized at the February meeting for winners in the State High School Science Fair. Dr. Humphrey recommended that the four-year scholarship for the top winner be handled in much the same manner as High School Honor scholarships are handled; that is, that the value would be \$87.50 per semester for eight semesters, and that the recipient would be required to begin using the scholarship in the fall immediately following graduation from high school or forfeit it (unless his education was interrupted by military service, in which event he would have to begin using it in the first semester following his discharge from military service). Dr. Humphrey further recommended that, should the student receiving the Science Fair scholarship also

SCHOLARSHIPS FOR  
WINNERS IN STATE  
SCIENCE FAIR



be selected to receive a High School Honor scholarship, he be given the privilege of using his Science Fair scholarship for one year of graduate study at the University following receipt of his bachelor's degree, provided his undergraduate work proved to be of sufficiently high quality to justify admission to the Graduate School.

Recipients of the two one-year scholarships, Dr. Humphrey proposed, would also be required to begin using their scholarships in the fall semester immediately following graduation from high school (with the exception provided above for military service) or forfeit them. Mr. Laird moved that the plan for handling the scholarships as recommended by President Humphrey be approved. Mr. Brough seconded the motion and it was carried.

For the information of the Board, a report from Mr. Dana E. Davis, Internal Auditor, was presented. Mr. Davis reported on the operation of the Bookstore during the spring semester rush and outlined assistance he had given to various other auxiliary enterprises.

The Board considered next revised regulations for the Division of Adult Education and Community Service. Dr. Humphrey stated that the revised regulations had been approved by the Committee on Regulations and the Faculty. Mr. Brough moved that they be approved by the Board of Trustees. Mr. Jones seconded the motion and it was carried.

The Trustees gave their attention to an analysis of the Stores inventory prepared by Mr. D. J. Besst, Supervisor of Property and Inventory. Mr. Besst had listed items which he had determined to be overstocked, not required, obsolete, or possibly unusable. He had also recommended various methods for disposing of the items listed.

REPORT OF INTERNAL  
AUDITOR

REGULATIONS OF DIVISION  
OF ADULT EDUCATION AND  
COMMUNITY SERVICE

STORES INVENTORY

After some discussion the following motion was made by Mr. McIntire, seconded by Mr. Newton and carried: (1) that the Stores Department be certain to retain sufficient quantities of the items listed for use during the next 24 months; (2) that further study be made of the Stores inventory so that the final list of obsolete or overstocked items might be as nearly complete as possible; (3) that copies of the list, with unit prices, be circulated to campus departments with the request that they order such items as they currently need from the list, that they furnish the Stores Department a list of those items which they expect to need within the next 24 months but for which funds are not yet budgeted, and that they be instructed not to purchase from any other source any items included on the list; (4) that, after the campus departments have had an opportunity to order such items as they need, copies of the list of remaining items, without list prices but with a notation after each item as to whether it is new or used, be widely circulated along with invitations to bid on the entire list or on any of the individual categories.

The Acting Director of Finance and Budget reported that the existing agreement with the Otto Lumber Company for tapping into the University-owned water main which runs to the Stock Farm would expire on April 15, 1960. He presented for the Board's consideration a proposed five-year renewal agreement containing the same terms as the existing agreement. Mr. Newton moved that the Board approve the agreement and authorize the President and the Secretary of the Board to sign it. Mr. Brough seconded the motion and it was carried.

For the information of the Board, the following change orders were reported:

WATER TAP, OTTO  
LUMBER COMPANY

CHANGE ORDERS

College of Nursing - Student Health Service--a deduction of \$1,000 for substitution of concrete masonry blocks for hollow clay tile as described in Alternate Bid #2; Old Library building--substitution of concrete block in lieu of structural clay tile on approximately 5,000 square feet of interior partitions, because of unavailability of clay tile for immediate delivery, at no change in cost.

Some Trustees questioned the fact that no deduction had been made for the substitution of concrete blocks on the old Library building when a deduction had been made on the College of Nursing - Student Health Service building. Later in the day, after Mr. L. G. Meeboer, Building Program Coordinator, had secured a letter of explanation from Mr. W. E. Hitchcock, architect, it was moved by Mr. Newton, seconded by Mr. Brough, and carried that the action taken in approving the above change orders be approved.

For the information of the Board, President Humphrey presented a report from the Building Program Coordinator on the Acquisition Account Income and Expenditures Estimates, showing a total estimated income as of February 1, 1960 of \$9,200,543.81, total estimated expenditures of \$8,683,162.72, and an estimated balance for cost increase of \$517,381.09.

The Board adjourned for lunch at 12 o'clock and reassembled at 1:20 p.m. with Mr. McCracken and Mr. Reed present in addition to those who were present for the morning session.

The Trustees turned their attention to the recommendations in the Addendum to the President's Report. There was considerable discussion of the request of Dr. C. P. Beall, Associate Professor of Political Science, that the sabbatical leave granted to him for 1960-61 to permit

IMPROVEMENT REVENUE  
BONDS, SERIES 1959

LEAVE OF ABSENCE

Beall



him to engage in a comparative study of local units of government and local party organizations in England, Sweden, and Germany be changed to a leave without pay to permit him to accept an invitation to assist in setting up the curricula and organization of a new experimental college in Anchorage, Alaska.

Since Dr. Beall's request had not been approved by his department head, although it had been approved by the Dean of the College of Arts and Sciences and the President, some Trustees felt that it should not be approved. Concluding the discussion, Mr. McCracken moved that the request for leave be approved. Mr. Jones seconded the motion and it was carried, Mr. Newton and Mr. McIntire voting no.

Mr. Brough moved, Mr. Sullivan seconded, and it was carried that the following appointments be approved:

1. Miss Signe Nielsen as Instructor in Home Economics, effective September 1, 1960, at a salary rate of \$5,880 for the academic year 1960-61.

2. Mr. Fred W. Zuercher as Supply Instructor in Political Science, effective September 1, 1960, at a salary rate of \$5,004 for the academic year 1960-61.

For the information of the Board, Dr. Humphrey reported the resignation of Miss Luella Nault, Assistant Professor of Home Economics, effective August 31, 1960, to return home to care for her father.

Mr. Reed moved, Mr. Brough seconded, and it was carried that the following budget changes be approved:

1. Correspondence Study. An appropriation of \$3,875 from the General Fund to meet financial commitments necessitated by increased

APPOINTMENTS

Nielsen

Zuercher

RESIGNATION

Nault

BUDGET CHANGES

Correspondence Study

enrollments in correspondence courses, to be allocated as follows: \$2,400 for paper readers, \$450 for supplies, and \$1,025 for postage and bulletin expense.

2. Department of Physical Education. An appropriation of \$497.60 from the General Fund to provide additional funds needed to employ a replacement for the remainder of 1959-60 for Mr. R. A. Frazer, equipment manager, who is on sick leave.

Department of Physical Education

3. Newcomen Society Dinner. An appropriation of \$500 from the General Fund to provide an honorarium for Mr. W. O. Clough for his assistance in preparing the address to be delivered by President Humphrey at the Newcomen Society dinner on April 29 and to pay for dinner tickets for those Trustees who can attend and for such University personnel as should be invited to the dinner.

Newcomen Society Dinner

President Humphrey presented a request from the A.S.U.W. Senate for the levying of an additional fee of \$.75 per student per semester for the support of the student newspaper, the Branding Iron. The purpose of the additional fee, according to the letter received from the president of the A.S.U.W., was to free the Branding Iron from any dependence on A.S.U.W. appropriated funds, to insure termination of deficit spending, to permit more news and less advertising, and to place more responsibility on the Branding Iron staff for publishing an accurate and representative newspaper and for maintenance and care of equipment.

FEE CHANGE

Branding Iron

After some discussion, Mr. McCracken moved that the levying of an additional fee of \$.75 per student per semester for the support of the Branding Iron be approved, and that, to enable him to assist the staff in setting up a workable operating budget, the following information be submitted to him: a statement of estimated revenues and operating

costs, a list of salaries paid to Branding Iron staff members, a schedule of advertising rates, and information as to the cost per page and number of copies printed. The motion was seconded by Mr. Newton and carried.

President Humphrey reminded the Trustees of the discussion at the February meeting concerning the poor public relations demonstrated by the Supervisor of Admissions and other employees in the Registrar's office and of the Board's request that Mr. R. E. McWhinnie, Registrar, be directed to submit a definite proposal for correcting the situation.

Dr. Humphrey called attention to copies of letters he had received from Mr. McWhinnie and three members of his staff. He stated that he felt Mr. McWhinnie's request for an additional employee for the remainder of 1959-60 and 1960-61 and for two additional employees for 1961-63 would not solve the public relations problem at all. He gave the Trustees information concerning Registrars' offices in ten neighboring institutions indicating that already, in comparison with other institutions, the Registrar's office at the University of Wyoming is overstaffed.

Dr. Humphrey informed the Board that he believed the University would save money and have a more efficient Registrar's office if the Trustees would authorize a study designed to eliminate unnecessary activities and streamline necessary activities. He added that he believed a specialist could be secured from the Division of Higher Education of the U. S. Office of Education to make the study for little more than actual cost.

After a full discussion, it was moved by Mr. McIntire, seconded by Mr. Brough, and carried that President Humphrey be instructed to employ a consultant from the Division of Higher Education of the U. S. Office

REGISTRAR'S OFFICE

of Education, or from some other institution if he deems it advisable, to come to the campus and make a study of the Registrar's office and submit to the President a written report of his findings for transmittal to the Board of Trustees, and that the President be authorized to use his best judgment as to whether or not he informs Mr. McWhinnie of the plans for the study in advance of the arrival of the consultant.

Dr. Humphrey stated that, following the suggestion made by Mr. McIntire at the February meeting with regard to the possibility of developing a tax-free income plan at the University of Wyoming, he had secured from Pomona College, Johns Hopkins, and Notre Dame information about the plans in effect at those institutions and that he had also secured from the Association of American Colleges a list of other institutions having tax-free income plans.

Also at the suggestion of Mr. McIntire, Dr. Humphrey went on to say, he had asked the Accounting Department to make a study as to the feasibility of establishing a program at the University for handling gifts and bequests under annuity and tax-exempt life income plans. He gave the Trustees copies of a letter from Mr. Keith H. Burdick, Assistant Professor of Accounting, suggesting two alternatives for the Board's consideration: (1) establish a plan on a small scale, whereby people interested in giving money to the University of Wyoming could be encouraged to do so and still receive the benefit of the income from such funds during their lifetime; (2) establish a plan on a large scale as part of an over-all development program, actively engaging in the solicitation of funds from persons who wish to make this type of investment in the University.

Mr. Burdick's letter stated that members of the Accounting Department recommended following alternative #1, and he suggested a procedure

TAX-FREE INCOME PLAN



to be followed in implementing this plan. After some discussion, it was moved by Mr. McIntire that President Humphrey be instructed to have alternative #1 developed in full detail as suggested in Mr. Burdick's letter. The motion was seconded by Mr. Reed and carried.

Complying with a request made by the Board at an earlier meeting, Mr. G. J. Jacoby, Director of Physical Education and Intercollegiate Athletics, presented a suggested plan for construction of additional rest room facilities in the stadium. The estimated cost of the additional facilities proposed by Mr. Jacoby was \$20,928.44. President Humphrey stated that funds for constructing these facilities would not be available during the remainder of this biennium, and he recommended that he be instructed to earmark an amount of \$22,000 in the Building Improvement Fund in the 1961-63 budget presented to the Legislature to cover the cost of constructing rest room facilities in the stadium. Mr. Sullivan moved that President Humphrey's recommendation be approved. Mr. Brough seconded the motion and it was carried.

President Humphrey presented for the Board's consideration the following suggested wording for the bronze tablets to be placed in the Aven Nelson Memorial Building and the College of Nursing - Student Health Service:

AVEN NELSON  
MEMORIAL BUILDING

This building, erected in 1923 as the Library of the University of Wyoming, was completely remodeled to accommodate the Department of Botany, the Division of Adult Education and Community Service, and the Rocky Mountain Herbarium in  
1960

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REST ROOM FACILITIES  
IN STADIUM

BRONZE TABLETS FOR  
AVEN NELSON MEMORIAL  
BUILDING AND COLLEGE  
OF NURSING - STUDENT  
HEALTH SERVICE



Board of Trustees

Clifford P. Hansen	President
Tracy S. McCracken	Vice-President
Joseph R. Sullivan (deceased)	Secretary during planning
L. W. Jones	Secretary during construction
John A. Reed	Treasurer

Roy Chamberlain	J. M. McIntire
Harold E. Brough	Mrs. Neil Bush
Harold F. Newton	Russell I. Laird
Roy Peck	John F. Sullivan
Velma Linford, Supt. Public Instruction,	ex officio
J. J. "Joe" Hickey, Governor of Wyoming,	ex officio

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President of the University

George Duke Humphrey B.A., M.A., Ph.D., LL.D.

- - - - -

Architects

W. Eliot Hitchcock Clinton A. Hitchcock

- - - - -

Builder

Spiegelberg Lumber &amp; Building Co.

The University of WyomingCOLLEGE OF NURSING - STUDENT HEALTH SERVICE  
1960Board of Trustees

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Mrs. Neil Bush	J. M. McIntire
Russell I. Laird	John F. Sullivan
Velma Linford, Superintendent of Public Instruction,	ex officio
J. J. "Joe" Hickey, Governor of Wyoming,	ex officio

President of the University

George Duke Humphrey B.A., M.A., Ph.D., LL.D.

Architect

Sam C. Hutchings

Contractor

Weber Construction Company

Mr. McCracken moved that the proposed tablets be approved with deletion of the word "deceased" following the name of J. R. Sullivan. Mr. Reed seconded the motion and it was carried.

President Humphrey read the following letter he had received from Dr. A. A. Beetle, Professor of Range Management, requesting that the nepotism regulations be waived to permit employment of one of his former students who, because of spastic difficulties, has difficulty securing permanent employment:

February 23, 1960

Dr. G. D. Humphrey, President  
University of Wyoming  
Old Main

Dear Dr. Humphrey:

Mr. Thomas Thompson graduated with a B. S. in Range Management in June of 1958. As you may recall, this student, for whom I served as advisor for four years, could be classified as a handicapped person because of certain spastic difficulties. This limits the number of opportunities available to him.

In spite of his handicap, Mr. Thompson was able to fulfill duties as Park Attendant for the City of Laramie for seven consecutive summers from 1950 through 1956. Since graduation he has been able to work satisfactorily for the Bureau of Land Management at Rawlins, Wyoming, with a rating of GS - 5, during the following periods: June 1957 - September 1957; June 1958 - January 1959; June 1959 - December 1959.

Because of his aforementioned handicap, the Bureau of Land Management has not felt free to put him on a permanent basis.

Recently, Mr. Thompson has contacted Otto E. Dahl, University gardener, and has been offered a position with Mr. Dahl.

This position cannot be accepted by Mr. Thompson because Mr. Osea Nelson, Inventory Assistant in the Property office, is his uncle.

I would like respectfully to request the consideration of the Board of Trustees in waiving the rule on nepotism in this case, because Mr. Thompson has shown undeniable ability to handle the position and because his disabilities limit the number of such positions available to him.

Sincerely yours,  
(Signed)  
A. A. Beetle  
Professor of Range Management

EXCEPTION TO NEPOTISM  
REGULATIONS

After hearing the above letter, Mr. Jones moved that an exception be made to the nepotism regulations to permit the employment of Mr. Thomas Thompson in the University greenhouse. Mr. Newton seconded the motion and it was carried.

President Humphrey read a letter he had written to the president of the Interfraternity Council in accordance with the suggestion made by the Board at the February meeting. His letter explained the seriousness of the probation penalty imposed on the fraternities involved in the disturbance on December 16, during which a student was injured and a car was damaged. Dr. Humphrey also read a news article he had had prepared with regard to the Board's discussion of the disturbance and requested the Board's direction as to whether or not it should be released. It was the consensus of the Board that the article, with some changes made by Mr. McCracken, should be released.

The Board adjourned at 5:20 p.m. and reassembled at 10:00 a.m. on March 4, with Mr. Peck present in addition to those who were present the previous day.

Most of the morning was spent in a discussion of the recommendations concerning the status of University faculty members for 1960-61. President Humphrey presented recommendations under three headings: "Continuing Tenure and Promotion," "Probationary Tenure," and "Special Cases." He explained the meaning of continuing tenure and the requirements faculty members must meet in order to attain continuing tenure. He also explained the procedure followed in arriving at the list of those to be recommended for continuing tenure and/or promotion.

Concluding the President's explanation and the discussion which followed, Mr. Laird moved that the following recommendations with regard to faculty to be placed on continuing tenure and/or promoted and the recommendations with regard to faculty to be retained on probationary tenure be approved:

FRATERNITY  
DISTURBANCE

TENURE AND PROMOTION

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
	COLLEGE OF AGRICULTURE	
Ashment, Arvil D.	Instr.; County Agent Supervisor	Continuing tenure
Barnes, Oscar K.	Assoc. Prof.; Extension Conservation Specialist	Continuing tenure
Burman, Robert D.	Instr. in Agric. Engin.	*Continuation on probationary tenure and promotion to Asst. Prof.
Chang, Yet-Oy	Asst. Prof. of Nutrition	Promotion to Assoc. Prof.
Davison, Arlen D.	Supply Instr. in Plant Pathology	**Continuation on probationary tenure and promotion to Supply Asst. Prof.
Ellis, William W.	Asst. Prof. of Agric. Biochemistry	Continuing tenure and promotion to Assoc. Prof.
Frary, Robert F.	Asst. Prof.; Extension Agric. Economist in Farm Management	Continuing tenure
Hough, Hugh W.	Asst. Prof. of Soils	Continuing tenure
Maki, Leroy R.	Asst. Prof. of Microbiology	Promotion to Assoc. Prof.
Miller, Glenn J.	Asst. Prof. of Agric. Biochemistry	Continuing tenure and promotion to Assoc. Prof.
Miller, Helen G.	Asst. Prof.; Extension Home Management Specialist	Continuing tenure
Oxley, James W.	Asst. Prof. of Wool	Continuing tenure
Painter, Leroy I.	Assoc. Prof. of Soils	Promotion to Professor
Payne, Irene	Instr. in Nutrition	Promotion to Asst. Prof.
Singleton, Paul	Instr. in Soils	Promotion to Asst. Prof.
Trueblood, Malcolm S.	Instr. in Microbiology	Promotion to Asst. Prof.
Wiesen, Carl F.	Asst. Prof. of Microbiology	Promotion to Assoc. Prof.

\* Contingent upon receiving M.S. in Civil Engineering degree in June 1960.

\*\* Contingent upon receiving Ph.D. degree in summer of 1960.

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF ARTS AND SCIENCES		
Boyd, Donald W.	Asst. Prof. of Geology	Continuing tenure
Edens, Walter	Asst. Prof. of English	Continuing tenure
Flittie, E. G.	Asst. Prof. of Sociology	Promotion to Assoc. Prof.
Hardy, Eugene N.	Asst. Prof. of History	Continuing tenure
Howatson, John	Asst. Prof. of Chemistry	Continuing tenure and promotion to Assoc. Prof.
Huizinga, Henry	Asst. Prof. of Zoology	*Promotion to Assoc. Prof.
Seltenrich, C. P.	Asst. Prof. of Music	Promotion to Assoc. Prof.
Smith, W. Norman	Assoc. Prof. of Math.	Promotion to Professor
Walsh, Michael J.	Asst. Prof. of Math.	Continuing tenure and promotion to Assoc. Prof.
COLLEGE OF COMMERCE AND INDUSTRY		
Burdick, Keith H.	Asst. Prof. of Accounting	Continuing tenure
Escolas, Edmond L.	Asst. Prof. of Business Admin.	*Promotion to Assoc. Prof.
Hyde, Frances C.	Assoc. Prof. of Secre. Science	Promotion to Professor
Miller, John C.	Asst. Prof. of Business Admin.	Promotion to Assoc. Prof.
COLLEGE OF EDUCATION		
Gatz, Mrs. Josephine	Supply Instr. in Speech Education	**Promotion to Asst. Prof.
Jones, Willard G.	Instr. in Elem. Educ.	***Continuing tenure and promotion to Asst. Prof.

\* Contingent upon receiving Ph.D. degree in June

\*\* Not eligible for tenure because of her marital status.

\*\*\* Contingent upon receiving doctor's degree in August 1960.



<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF EDUCATION (cont.)		
Kraus, Frank G.	Asst. Prof. of Educ.	Continuing tenure
McCullough, L. G.	Asst. Prof. of Phys. Education	Promotion to Assoc. Prof.
Noble, Robert F.	Asst. Prof. of Music Education	Continuing tenure
Ofchus, Leon T.	Asst. Prof. of Educ. Foundations	Continuing tenure
Roberts, A. Lester	Instr. in Music Educ.	Continuing tenure
COLLEGE OF ENGINEERING		
Duncan, Walter E.	Assoc. Prof.; Chemical Engineer	Promotion to Professor
Hakes, Samuel D.	Instr. in Elec. Engin.	Continuation on proba- tionary tenure and promotion to Asst. Prof.
Munari, Anton C.	Asst. Prof. of Engin. Drawing	Continuing tenure
Prostel, Edward	Asst. Prof.; Coal Research Engineer	Promotion to Assoc. Prof.
Sutherland, Robert L.	Prof. of Mechan. Engin.	Continuing tenure
COLLEGE OF NURSING		
Goetz, Barbara	Asst. Prof. of Nursing	Continuing tenure
Gould, Gertrude	Assoc. Prof. of Nursing	Promotion to Professor
Tupper, Dorothy E.	Asst. Prof. of Nursing	Promotion to Assoc. Prof.
COLLEGE OF PHARMACY		
Hardigan, William D.	Instr. in Pharmacy	Continuing tenure and promotion to Asst. Prof.
ADULT EDUCATION AND COMMUNITY SERVICE		
Alford, John D.	Assoc. Prof. of Educ.; Coord. of Audio-Visual Services and Corres. Study	Promotion to Professor of Adult Educ.

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
ADULT EDUCATION AND COMMUNITY SERVICE (cont.)		
Iverson, Evan A.	Assoc. Prof. of Adult Educ.; Coord. of Public Admin. Services	Continuing tenure
Robinson, Charles O.	Instr. in Adult Educ.; Coord. of Special Projects	Continuing tenure
LIBRARY		
Edwards, Zona M.	Asst. Prof.; Documents Librarian	Continuing tenure
Gressley, Gene M.	Asst. Prof.; University Archivist	Continuing tenure
DIVISION OF PHYSICAL EDUCATION AND INTERCOLLEGIATE ATHLETICS		
Ringo, Mildred B.	Assoc. Prof. of Phys. Educ. for Women	Continuing tenure

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF AGRICULTURE			
Harrison, Lael R.	Agric. Exten.	Instr.; Asst. State 4-H Club Leader	2nd
Haws, L. Dale	Plant Science	Asst. Prof. of Entomology	1st
Hutto, Daniel C.	Animal Science	Instr. in Poultry	3rd
Johnston, Mrs. Alberta	Agric. Exten.	Asst. Prof.; Home Mgt. Specialist	3rd
Kolp, Bernard J.	Plant Science	Asst. Prof. of Plant Breeding	3rd
Krenz, Ronald D.	Agric. Econ.	Asst. Prof. of Agric. Econ.	1st
Larsen, Svend-Aage	Animal Science	Instr. in Wool	3rd
Lavigne, Robert J.	Plant Science	Asst. Prof. of Entomology	1st
Lewis, Martha Jane	Home Economics	Asst. Prof. of Clothing	2nd

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF AGRICULTURE (cont.)			
McKinstry Mrs. Margaret K.	Agric. Exten.	Instr.; Assoc. State 4-H Club Leader	1st
McNamee, Michael A.	Agric. Exten.	Instr.; Agric. Engineer	4th
Nault, Luella M.	Home Economics	Asst. Prof. of Home Economics	1st
Nelms, George E.	Animal Science	Asst. Prof. of Animal Breeding	1st
Newell, Kathleen	Home Economics	Asst. Prof. of Nutrition	2nd
Nicholls, James M.	Agric. Exten.	Instr.; State 4-H Club Leader	2nd
Paules, Leon H.	Animal Science	Asst. Prof. of Anim. Prod.; Super., Agric. Substations	2nd
Roberts, William P.	Agric. Econ.	Instr. in Agric. Econ.	3rd
Schwink, Thomas M.	Veterinary Science	Asst. Prof. of Parasitology	1st
Smith, Dixie R.	Plant Science	Asst. Prof. of Range Mgt.	3rd
Taylor, Byron E.	Agric. Exten.	Asst. Prof.; Marketing Specialist	2nd
Tharp, Bruce W.	Animal Science	Asst. Prof. of Dairy Manufacturing	1st
Thompson, Robert C.	Animal Science	Instr. in Animal Husbandry	1st*
Wesswick, Louise	Home Economics	Instr. in Home Economics; Director, Home Mgt. House	1st

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\*Employed since September 1, 1957; on regular appointment, with rank,  
since July 1, 1959

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF ARTS AND SCIENCES			
Agee, Raymond W.	Physics	Instructor	1st
Carter, William P.	Music	Assoc. Prof.	1st
Cook, Quentin	History	Asst. Prof.	1st
Deaderick, Joseph	Art	Instructor	1st
DeZur, Robert S.	Mathematics	Asst. Prof.	1st
Diem, Kenneth L.	Zool. & Physiol.	Asst. Prof. of Zoology and Game Management	3rd
Dieterich, Herbert R.	History	Asst. Prof. of Amer. Studies	2nd
Fenley, George W.	Music	Instructor	1st
Gelfand, Lawrence E.	History	Asst. Prof. of History and Amer. Studies	1st
Godfrey, Robert G.	English	Asst. Prof.	3rd
Guerin, Esther E.	Mathematics	Instructor	3rd
Herbst, Gerhard R.	Modern and Class. Lang.	Instructor	1st
Hurd, Carroll P.	Polit. Science	Asst. Prof.	2nd
Jacobson, Charles H.	Physics	Instructor	3rd
Jeffres, David D.	Modern and Class. Lang.	Instructor	2nd
Johnson, Philip L.	Botany	Instructor	1st
Krapf, Gerhard W.	Music	Asst. Prof.	2nd
Marsh, Patrick O.	Speech	Instructor	1st
Murphy, Richard E.	Econ., Sociology and Anthropology	Assoc. Prof. of Geography	1st
Noble, John D.	Physics	Instructor	1st
Parker, Ronald B.	Geology	Asst. Prof.	1st

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF ARTS AND SCIENCES (cont.)			
Roripaugh, Robert	English	Instructor	2nd
*Rosenfeld, William H.	Physics	Asst. Prof.	1st
Ryan, Victor A.	Chemistry	Asst. Prof.	2nd
Smith, Robert K.	Chemistry	Instructor	4th
Stodola, Dorothy	Mathematics	Instructor	4th
Winkel, David	Chemistry	Asst. Prof.	3rd
COLLEGE OF COMMERCE AND INDUSTRY			
Gilliam, John C.	Secre. Science	Asst. Prof.	3rd
Guenther, William C.	Statistics	Assoc. Prof.	1st
Lund, Richard E.	Business and Econ. Research	Instructor; Research Assoc.	1st
McDaniel, Lloyd W.	Accounting	Asst. Prof.	3rd
McKeever, John L.	Business Admin.	Asst. Prof.	2nd
COLLEGE OF EDUCATION			
Day, William W. IV	Univ. School	Instr. in Science Educ.	1st
Dreves, Fred J. Jr.	Univ. School	Instr. in Voc. Educ.	4th
Eicher, Robert C.	Univ. School	Instr. in Social Science Educ.	1st
Michel, Albert John	Univ. School	Instr. in Elem. Educ.	1st
Reeves, J. Maxson	Univ. School	Assoc. Prof. of Guidance Educ.	1st
Rezabek, Bernard V.	College of Educ.	Assoc. Prof. of Secun. Educ.	1st
Zancanella, James A.	Univ. School	Asst. Prof. of Business Educ.	2nd

\*Continued on probationary tenure provided he completes requirements for Ph.D. degree by June 30, 1960.



<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF ENGINEERING			
Champlin, Robert L.	Civil and Archi. Engin.	Instr. in Civil Engin.	1st
Gose, Richard V.	Mechan. Engin.	Assoc. Prof.	3rd*
Jiacoletti, Richard R.	Gen. Engin. and Engin. Drawing	Instructor	2nd
Long, Francis M.	Elec. Engin.	Asst. Prof.	2nd**
Mabie, Richard E.	Gen. Engin. and Engin. Drawing	Instructor	2nd
Veal, Donald L.	Civil and Archi. Engin.	Instr. in Civil Engin.	2nd
Wheasler, Robert A.	Mechan. Engin.	Asst. Prof. of Aero. and Mechan. Engineering	2nd
Wilson, Leroy E.	Mechan. Engin.	Instructor	1st
COLLEGE OF LAW			
Carrington, Paul D.	Law	Asst. Prof.	2nd
COLLEGE OF NURSING			
Coe, Charlotte R.	Nursing	Instructor	2nd
Hilliard, Mary E.	Nursing	Asst. Prof.	2nd
Huebert, Helen M.	Nursing	Instructor	2nd
Korbe, Lita L.	Nursing	Asst. Prof.	3rd
ADULT EDUCATION AND COMMUNITY SERVICE			
Brough, H. O.	Adult Educ. and Com. Service	Instr. in Adult Educ.; Coord. of Conferences and Institutes	1st

\*1st year as Associate Professor; 3rd year of employment.

\*\*Employed September 1, 1956; on leave past two years.

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
ADULT EDUCATION AND COMMUNITY SERVICE (cont.)			
Cooper, Charles P.	Adult Educ. and Com. Service	Instr. in Educ. and Adult Educ.; Field Coord., Powell	1st
Gates, John W.	Adult Educ. and Com. Service	Assoc. Prof. of Adult Educ.; Coord. of School Services	1st
Lamb, F. Burnell	Adult Educ. and Com. Service	Instr. in Adult Educ.; Coord. of Field Summer Schools and Exten. Classes	2nd
Mullally, Robert R.	Adult Educ. and Com. Service	Instr. in Educ. and Adult Educ.; Field Coord., Rock Springs	1st
Shaw, Cecil M.	Adult Educ. and Com. Service	Asst. Prof. of Adult Educ.; Field Coord., Casper	1st
LIBRARY			
Pomranka, Edwin C.	Library	Instr.; Asst. in Cataloging	6th*
DIVISION OF PHYSICAL EDUCATION AND INTERCOLLEGIATE ATHLETICS			
Glander, David R.	Phys. Educ.	Instructor	3rd
DIVISION OF STUDENT PERSONNEL AND GUIDANCE			
Sharp, William H.	Student Pers. and Guidance	Asst. Prof.; Super., Counseling Center	1st

Mr. McCracken then moved, Mr. Brough seconded, and it was carried that the following recommendations listed under "Special Cases" be approved:

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\*4th year on campus; 2 years in Afghanistan

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF AGRICULTURE			
Bohnenblust, Kenneth	Plant Science	Supply Instr.	Retain on supply basis for 1960-61
Corbridge, Mrs. Margaret H.	Agric. Biochem.	Instructor	Retain for 1960-61; not eligible for tenure since she is married
Feltner, Kurt C.	Plant Science	Supply Instr.; Act. Mgr. of Seed Certif.	Retain on supply basis for 1960-61
Fisser, Herbert G.	Plant Science	Supply Instr. in Range Mgt.	Retain on supply basis for 1960-61
Fullerton, Dale Gene	Plant Science	Supply Instr. in Entomology	Place on regular appointment as Instructor in Entomology for 1960-61
Kelley, Richard L.	Agric. Econ.	Supply Instr.	Retain on supply basis until return of Glenn Roehrkaske
Oldham, Mark E.	Animal Science	Supply Instr. in Dairy Mfg.	Retain on supply basis until return of William Thomas
Sackett, Robert G.	Plant Science	Supply Instr.; Asst. in Seed Certif.	Retain on supply basis for 1960-61
COLLEGE OF ARTS AND SCIENCES			
Agogino, George A.	Econ., Sociol. and Anthropology	Supply Asst. Prof. of Anthropology	Retain on supply basis for 1960-61
Agogino, Mrs. Mercedes M.	Physics	Supply Asst. Prof.	Supply appointment; not to be renewed
Asplund, R. Owen	Chemistry	Supply Asst. Prof.	Retain on supply basis for 1960-61
Beatty, David D.	Zool. & Physiol.	Supply Instr. in Zoology	Supply appointment; not to be renewed

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF ARTS AND SCIENCES (cont.)			
Bergman, Richard H.	Psychology and Philosophy	Instr. in Psychology	Resigned, 8/31/60
Groat, Gary	English	Instructor	Resigned, 8/31/60
Hallock, Mrs. Marjorie	Mathematics	Supply Instr.	Retain on supply basis for 1960-61
Krause, Ervin D.	English	Supply Instr.	Supply appointment; not to be renewed
McKinney, Barbara J.	English	Supply Instr.	Supply appointment; not to be renewed
Silverman, Kenneth	English	Supply Instr.	Supply appointment; not to be renewed
Smith, Mrs. Louise	Speech	Supply Instr.	Supply appointment; not to be renewed
COLLEGE OF EDUCATION			
Bass, Marion A.	Univ. School	Part-time Instr. in Indus. Arts Education	Retain for 1960-61
Gotham, Benjamin L.	Coll. of Educ.	Assoc. Prof. of Guid. Educ.	Release 8/31/60
Hoadley, Mrs. Mary E.	Univ. School	Supply Instr. in Home Econ. Education	Retain on supply basis for 1960-61
Lamb, Mrs. Iris	Univ. School	Supply Instr. in Educ.; Librarian	Retain on supply basis for 1960-61
Strickler, Eileen	Univ. School	Supply Instr. in Elem. Educ.	Retain on supply basis for 1960-61
COLLEGE OF ENGINEERING			
Hoyt, Philip M.	Civil and Archi. Engin.	Supply Instr. in Civil Engin.	Retain on supply basis for 1960-61
Rhodine, Charles N.	Elec. Engin.	Supply Instr.	Retain on supply basis for 1960-61
Trimble, Carter H.	N.R.R.I.	Analytical Chemist	Retain for 1960-61
Willson, George B.	Gen. Engin. and Engin. Drawing	Instructor	Supply appointment; not to be renewed

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF LAW			
O'Reilly, M. J.	Law	Visiting Assoc. Prof. of Law	Supply appointment; not to be renewed
COLLEGE OF NURSING			
Cohen, Mrs. Suzanne	Nursing	Supply Instr.	Retain as Instr. for 1960-61; not eligible for tenure since she is married
COLLEGE OF PHARMACY			
Anderson, LeRay J.	Pharmacy	Asst. Prof.	Resigned 8/31/60

Dr. Humphrey called attention to the report in the Addendum to the President's Report with regard to the possible acquisition of the Trail Lake Ranch near Dubois, action on which had been deferred pending the arrival of Mr. Peck. The report prepared by Dr. John A. Marvel, Director of Adult Education and Community Service, indicated that contacts had been made with University colleges and departments, with state and local organizations, with other colleges and universities, and with national organizations to determine how much interest there might be in utilizing the ranch as a conference site. He stated that he had found considerable interest but had not received too many definite commitments.

Dr. Marvel stated that the Wyoming Game and Fish Commission had offered a 99-year lease and had submitted a proposed memorandum of agreement which provided for the Game and Fish Commission to employ the present caretaker through May 31, 1960, to complete the bathhouse currently under construction, and to complete a serviceable gravel road to the conference site. He also stated that the Wyoming Highway

TRAIL LAKE RANCH



Department had agreed to furnish the ranch with a short-wave radio transmitter and receiver at a cost of \$25.00 per month (in lieu of installing telephone service).

Concluding his report, Dr. Marvel stated the opinion that the program could be operated only on a limited basis during the summer of 1960, that the project might not become self-supporting for several years, but that, with adequate promotion and program development, it might become self-supporting as early as 1961.

Following the Board's discussion of the advantages of taking over the operation of the ranch and some of the problems involved, it was moved by Mr. Sullivan, seconded by Mr. Peck, and carried that the Board approve the lease offered by the Wyoming Game and Fish Commission and authorize the President of the Board and the President of the University to sign it.

The Board adjourned for lunch at 12 o'clock and reassembled at 1:15 p.m., with the same members present who were present for the morning session. Mr. Newton was out from 3:00 until 4:25 p.m. for the opening of bids on the steam and electric facilities for the Power Plant. Miss Linford joined the meeting at 3:45 p.m.

Mr. L. G. Meeboer, Building Program Coordinator, and Mr. E. G. Rudolph, Legal Advisor, joined the meeting for a discussion of the problems involved in selling the remaining \$2,613,000 worth of bonds to complete the building program authorized by the 1959 Legislature. President Humphrey gave the Trustees copies of a memorandum outlining his and Mr. Meeboer's negotiations with members of the State Board of Deposits. The memorandum pointed out that, following an exchange of letters between the Governor and President Humphrey, the President, Mr.

IMPROVEMENT REVENUE  
BONDS

Meeboer, and Mr. E. G. Hays, Acting Director of Finance and Budget, had met with the Governor on February 18 and had received what they felt was a definite understanding that the state would buy the remaining bonds in the amount of \$2,613,000 in accordance with the schedule previously submitted to the Governor.

When the President failed to receive the written confirmation he had understood the Governor to say would be forthcoming that afternoon, the memorandum went on to say, he made several calls to the Governor's office. Finally on March 2 he received a letter from the Governor stating that according to the State Treasurer's office there would be only \$720,000 available for investment by March 1, 1962 and that the balance would have to be subject to the availability of funds.

Dr. Humphrey stated that he felt there was no reason why the state could not buy all of the remaining bonds and that the failure to do so was entirely the responsibility of the State Treasurer's office and more especially of the Deputy Treasurer.

The Trustees spent the next two hours discussing possible methods for disposing of the remaining bonds. Dr. Humphrey stated that several individuals and banks had promised to buy some of the bonds and that he thought he could sell \$250,000 to \$300,000 worth of the bonds. Mr. McIntire stated that he believed he would be able to sell approximately \$200,000 worth.

The possibility of employing Boettcher and Company and Coughlin and Company to sell some of the bonds on a 2½ per cent service fee basis was also discussed. Mr. Meeboer and Mr. Rudolph talked with Mr. Coughlin on the telephone and later Mr. Reed also talked with him.

According to Mr. Reed, Mr. Coughlin had indicated a willingness to sell the bonds in blocks of \$500,000 for a service fee of 2½ per cent, allowing the University to dispose of whatever bonds it could, either to the state or to individuals or businesses.

Concluding the discussion, it was the consensus of the Board that the following procedure should be carried out: (1) inform the Governor of the Board's action and ask him for a written statement as to the amount of the latest maturing bonds the state would be willing to purchase by May 1962; (2) reserve some of the earliest maturing bonds for sale to individuals and businesses who had agreed to buy some of the bonds; and (3) ask Boettcher and Company and Coughlin and Company to sell the remaining bonds.

To enable the University to sell bonds to individuals and others, Mr. Rudolph stated that it would be necessary to pass a resolution authorizing the sales and naming an agent and a nominee. Mr. Sullivan moved, Mr. McCracken seconded, and it was carried that the following resolution, naming L. G. Meeboer as agent and the Bank of Laramie and the First National Bank of Laramie as nominees, be adopted:

#### RESOLUTION

WHEREAS, bonds numbered A-4631 to A-7243 inclusive of the TRUSTEES OF THE UNIVERSITY OF WYOMING IMPROVEMENT REVENUE BONDS, SERIES, 1959, remain unsold; and

WHEREAS, various individuals and others have from time to time expressed interest in purchasing varying amounts of said bonds; and

WHEREAS, the sales of such bonds must be made in accordance with a formal resolution or resolutions of the Board of Trustees in order that the Bond Attorneys may give their approving opinions with respect to such sales; and

WHEREAS, it is not considered practical to adopt such formal resolutions for individual sales of small amounts of bonds;

NOW THEREFORE BE IT RESOLVED, that L. G. Meeboer is hereby appointed as agent of the Trustees to negotiate sales of all, or any part, of the above described unsold bonds on the following terms and conditions:

- 1) Said bonds shall be sold at par and accrued interest and neither the Trustees nor the University shall be obligated to pay any commission or fee to the said agent, or anyone, in connection with said sales.
- 2) The bonds shall carry interest coupons at the rate of 4% per annum and shall otherwise be in accordance with the Resolution of July 25, 1959 authorizing said bonds.
- 3) The agent is authorized to advise purchasers that the bonds will be delivered within a reasonable time after the adoption of a formal resolution authorizing the sale of said bonds on April 1, 1960, and that it is expected that said bonds will be delivered on or before April 10, 1960.
- 4) In making sales hereunder the agent shall begin with the lowest serial number bond of those now unsold (bond number A-4631) and shall thereafter sell bonds in order according to serial number, so that following the adoption of the Resolution on April 1, 1960, no bond will remain unsold having a lower serial number than any other bond the sale of which is authorized by said Resolution.
- 5) L. G. Meeboer's authority as agent hereunder shall continue from the date of the adoption of this resolution until March 28, 1960.

BE IT FURTHER RESOLVED, that at its April 1 meeting the Board of Trustees will adopt a formal resolution authorizing the sale to the Bank of Laramie and the First National Bank of Laramie as nominees, of those bonds the sales of which have been theretofore negotiated by L. G. Meeboer as agent under the authority hereinabove granted. The Building Program Coordinator is hereby directed to instruct the Bond Attorneys to prepare the necessary proceedings for the April 1 meeting.

After Mr. Rudolph left the meeting (Mr. Meeboer had left at 2:50 p.m. to attend the bid opening), the Board considered a request from the Delta Delta Delta Sorority for permission to purchase a piece of land 130 feet in width and 68 feet in depth, immediately to the south of lot #4 (the present Delta Delta Delta Sorority lot), so that the sorority could build an addition to its house during the summer of 1961. Dr. Humphrey stated that the price for the additional footage, prorated according to the original purchase price, would be \$1,360. Mr. McIntire

SALE OF LAND TO  
DELTA DELTA DELTA  
SORORITY



moved, Mr. Laird seconded, and it was carried that the Board approve the sale of the additional footage to the Delta Delta Delta Sorority and authorize the Acting Director of Finance and Budget to prepare the necessary deed.

Dr. Humphrey read a letter from Mr. J. A. McPherson requesting permission to rent approximately an acre of University land at the northwest corner of the Nottage property for storage of stone chips for use on the city streets during the summer of 1960. Mr. McPherson stated that the land would be needed until approximately November 1. Mr. Peck moved that the Board approve leasing to J. A. McPherson and Company approximately one acre of University land at the northwest corner of the Nottage property for use from the present time until approximately November 1 for storage of stone chips at a rental price of \$1.00, with the understanding that the Company would clean any debris from the area at the conclusion of the work, and that the Board authorize the Acting Director of Finance and Budget to enter into a lease agreement with J. A. McPherson and Company. Mr. Reed seconded the motion and it was carried.

Consideration was given next to a recommendation from Dr. H. W. Benn, Director of Information and Special Services, that a new edition of the viewbook be published. President Humphrey stated that in the past it had been the plan to publish a three-year supply of the viewbook and that it had never been included as a part of the regular budget. The estimate of cost submitted by Dr. Benn for a 40-page viewbook was \$7,200 for a two-year supply of 12,000 copies and \$9,000 for a three-year supply of 18,000 copies.

It was the consensus of the Board that a viewbook with fewer than 40 pages would be just as effective as the larger book and would save

RENTAL OF PLOT OF  
GROUND TO J. A.  
MCPHERSON AND COMPANY

PUBLICATION OF  
VIEWBOOK



considerable money. Mr. Peck moved that the Board authorize preparation of a suggested layout for presentation to the Board at a later meeting, and that estimates of the cost of printing 18,000 copies of 20-, 30-, and 40-page books be submitted along with the suggested layout. Mr. Brough seconded the motion and it was carried.

Messrs. Porter and Porter, architects, and Mr. C. B. Jensen, Superintendent of Buildings and Grounds, were invited into the meeting for a discussion of the plans for landscaping for the new women's dormitory. The architects showed the Trustees a model they had prepared providing for the extensive use of concrete in front of the building. The Trustees then considered a plan prepared by Mr. Otto Dahl, gardener, providing for a combination of the use of concrete and grass. Mr. Porter stated that he liked Mr. Dahl's plan very much and would be happy to follow it. After some discussion, it was moved by Mr. Jones, seconded by Mr. Brough, and carried that the Board authorize Porter and Porter to make a revised drawing, using the plan suggested by Mr. Dahl, and ask the Craftsmen Construction Company for a firm price on the cost of substituting that plan for the one included in the call for bids.

Mr. Porter stated that, because of a further delay in securing the electrical and mechanical plans for the men's dormitory, it would not be possible to receive bids on April 1 as scheduled. May 10 was set as the new date for receiving bids on the dormitory, and it was decided that the Junior College Commission should be invited to meet with the Board at the meeting scheduled for April 1.

After Messrs. Porter, Porter, and Jensen had left the meeting, President Humphrey stated that he had asked Mr. Jones to confer with

LANDSCAPING PLANS  
FOR NELLIE TAYLOR  
ROSS HALL

DATES FOR NEXT  
MEETING

PLAQUE FOR ENGINEERING  
BUILDING

Mr. W. T. Nightingale, chairman of the committee which raised funds for equipping the new addition to the Engineering building, and submit a suggested plaque honoring members of the oil and gas industry. Mr. Jones informed the Board that pledges and contributions to date totaled \$190,000, and he listed the companies contributing, together with the amount of their contributions. He then presented the following suggested wording for the plaque, which it was the consensus of the Board should be approved:

The Board of Trustees of the University of Wyoming gratefully acknowledges the generous contributions and support of the oil and gas industry in the State of Wyoming for providing laboratory and research equipment.

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Donors of Funds for Laboratory Equipment

Belfer Foundation, Inc.	Mrs. Virginia W. Hill
The California Company	Husky Oil Company
The Carter Oil Company	Mobil Producing Company
The Continental Oil Company	Mountain Fuel Supply Company
El Paso Natural Gas Company	The Ohio Oil Company
The Goodstein Family	Pan American Petroleum Corporation
Sinclair Oil and Gas Company	

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For the leadership, advice, and assistance of Mr. William H. Curry, Mr. William T. Nightingale and other members of the Education Committee of the Rocky Mountain Oil and Gas Association, whose foresight and untiring efforts made possible the institution of a petroleum engineering school on the University of Wyoming campus, the Board of Trustees is deeply indebted.

Dr. Humphrey stated that he and Mr. Hansen had received a telephone call earlier in the day from former Governor Milward L. Simpson, president of the Wyoming Chapter of the Newcomen Society, stating that he was proposing the names of all male members of the Board for membership

NEWCOMEN SOCIETY DINNER

in the Society and that he hoped all members would accept and would attend the dinner in Cheyenne on April 29.

The Board adjourned at 5:45 p.m. and reassembled at 9:30 a.m. on March 5, with the same members present who were present for the previous day's session except Mr. Brough and Miss Linford, who joined the meeting at 10 o'clock, Mr. McCracken, who arrived at 10:15, and Mr. Reed, who joined the meeting at 11:15 a.m.

Most of the morning was spent in a discussion of the proposed operating budget for 1960-61. President Humphrey explained the deficit which the budget for Retirement Costs would show before the end of the fiscal year because of the Legislature's reduction in the funds for this budget. He stated that there would be sufficient money to pay retirement costs until the 1961 Legislature convened, and that he would ask for a deficit appropriation to take care of the amount needed for the remainder of the fiscal year.

Dr. Humphrey called attention to several minor changes in the budget and asked that the motion approving the budget include those changes. One of these was the retirement of Miss Glennie Bacon, included in the College of Education and University School budgets for full-time teaching for 1960-61. Another was a salary increase for Mr. G. E. Trowsdale, Lecturer in Law, from \$5,964 to \$6,600.

At 11:20 a.m. Messrs. L. G. Meeboer, Building Program Coordinator, C. B. Jensen, Superintendent of Buildings and Grounds, and A. G. Bardwell, consulting engineer from the Stanley Engineering Company, were invited into the meeting to present the tabulation of the bids received the previous day on steam and electric facilities for the Power Plant. Copies of the following tabulation were distributed to members of the Board:

BUDGET FOR 1960-61

BIDS ON STEAM AND  
ELECTRIC FACILITIES

	Contract			#2C
	#2	#2A	#2B	
	Boiler Installation and Utility Tunnel			
<u>Bidders</u>	<u>Extensions (All Work)</u>	<u>Building Work</u>	<u>Electrical Work</u>	<u>Mechanical Work</u>
American Electric Co. Casper, Wyoming	\$	\$	\$117,000	\$
Collier Community TV Co. Laramie, Wyoming			122,847	
Commonwealth Electric Co. Lincoln, Nebraska			127,700	
Craftsmen Construction Co., Inc. Denver, Colorado	575,926			
Eagle Construction Corp. Loveland, Colorado	826,400			
Fereday Wyoming, Inc. Laramie, Wyoming				353,331
Fuel Economy Engineering Co. St. Paul, Minnesota				423,186
Garton Utilities Construction Corp.* Cheyenne, Wyoming		135,767		
Lane Contracting Corp. Casper, Wyoming		267,000		
John F. McCauley, Inc. Denver, Colorado				312,800
L. M. Marcum Co. Marshall, Missouri				282,867
Modern Electric Co. Casper, Wyoming			110,830	
Riedesel-Reiman Co. Cheyenne, Wyoming		146,000		
A. S. Schulman Electric Co. Chicago, Illinois			134,750	
Simpson Electric Co., Inc. Cheyenne, Wyoming			105,698	
State Electrical & Mechanical Corp.** Pueblo, Colorado			104,600	334,800
Stearns-Roger Manufacturing Co. Denver, Colorado				318,777
Trautman & Shreve, Inc. Denver, Colorado				314,744
Wazee Electric Co. Denver, Colorado			101,993	
Western States Construction Co., Inc. Loveland, Colorado		186,483		

\*Combination bid on #2A and #2C - \$478,696.00

\*\*Combination bid on #2B and #2C - 434,400.00

Mr. Bardwell recommended that the low bid of Garton Utilities Construction Corporation in the amount of \$135,767 be accepted for Contract #2A, building work; that the evaluated low bid (taking into consideration the 5 per cent differential between in-state and out-of-state firms) of the Simpson Electric Company, Inc. in the amount of \$105,698 be accepted for Contract #2B, electrical work; and that the low bid of L. M. Marcum Company in the amount of \$282,867, plus an alternate of \$2,738 for the Power Plant drainage system, be accepted for Contract #2C, mechanical work.

Mr. Meeboer called attention to the statement included in the President's Report indicating an amount of \$597,160 available for the contract and pointed out that the combined bids recommended by Mr. Bardwell would total \$527,070, resulting in a saving of some \$70,000. Mr. Bardwell stated that it would be desirable to have more than \$20,000 set aside for contingencies for the contracts, but the Trustees agreed that the fund should be left at \$20,000 with the understanding that an additional amount could be made available later if necessary.

After some further discussion, it was moved by Mr. McIntire, seconded by Mr. Peck, and carried that the recommendations of the consulting engineer for the acceptance of the combined bids of the Garton Utilities Construction Corporation, the Simpson Electric Company, Inc., and L. M. Marcum Company for the three contracts be approved.

The Board adjourned for lunch at 12:30 and reassembled at 1:30 p.m. Mr. Sullivan and Mr. Newton joined the meeting at 2:30 and Mr. Reed, at 2:50. Mr. Jones was absent from 2:50 until 4:50 p.m. and Mr. McCracken left at 4 o'clock.



President Humphrey suggested the adoption of resolutions recognizing the service of Dean R. R. Hamilton and Mr. Forest R. Hall, who will retire on June 30. It was also suggested that a message from the Trustees to the family of Mr. Henry W. Watenpaugh, former member of the Board, who died on March 3, would be appropriate.

Mr. Laird moved, Mr. Brough seconded, and it was carried that the following resolutions and telegram be approved:

Dean R. R. Hamilton

The Board of Trustees recognizes the fine contribution which the College of Law is making to the State of Wyoming through the excellent training it provides for many of the state's lawyers and through the institutes and workshops it sponsors. The Board also recognizes the very large part Dean R. R. Hamilton has had in the development of the College to its present place of prominence. His own national reputation as an authority in the field of school law has reflected credit upon the College and upon the entire University.

The Board wishes to take this method of expressing its sincere appreciation to Dean Hamilton for his faithful and effective service to the University over a period of thirty years and to wish him every success in the new assignment to which he will go upon his retirement from the University of Wyoming.

Mr. Forest R. Hall

The success of any institution of higher learning is dependent in large measure upon the men and women who make up its faculty. The contributions made by faculty members who over a long period of time dedicate themselves to the best interest of the whole University can never be measured.

Upon the occasion of his approaching retirement, the Board of Trustees would like to pay tribute to such a dedicated member of its faculty-- Mr. Forest R. Hall. As a teacher in Commerce for many years, as Administrative Assistant to the President, and more recently as Director of Studies and Statistics and Land Coordinator, Mr. Hall has demonstrated at all times a loyalty and devotion to the University which could well be emulated by all faculty members.

The Board of Trustees sincerely appreciates Mr. Hall's faithful and effective service to the University during the thirty-three years of his employment and extends to him its best wishes for good health and happiness in the years following his retirement.

Mr. Henry A. Watenpaugh

Mrs. Henry A. Watenpaugh and Family  
Sheridan, Wyoming

The University of Wyoming Board of Trustees extends to you and your family its deepest sympathy.

RESOLUTIONS

Henry's great public service to the University of Wyoming and to the people of Wyoming will long be remembered and treasured.

Our thoughts and prayers will be with you and your family in this time of grief.

The University of Wyoming Board of Trustees

Returning to the discussion of the budget for 1960-61, President Humphrey requested that the amount of \$3,600 be allocated for the purpose of granting salary increases for 19 members of the clerical staff whose salaries he indicated were either too low or were out of line with other clerical salaries on the campus. Mr. McCracken moved that \$3,600 be allocated for the purpose stated. Mr. Jones seconded the motion and it was carried.

Some time was spent in a discussion of the Knight Hall Cafeteria. Dr. Humphrey stated that the losses which the cafeteria had experienced during the past few months were occasioned by a number of factors-- inability of the director to attract students to the cafeteria, poor buying, and conflict of personalities between the director and the chef. He stated that the Supervisor of Auxiliary Enterprises was watching the situation closely and that he would keep the Board informed of steps taken to solve the problem. It was suggested that monthly reports be given to the Board on the condition of auxiliary enterprises, and Dr. Humphrey stated that such reports would be provided.

Concluding the discussion of the budget, Mr. McIntire moved, Mr. Laird seconded, and it was carried that the budget for 1960-61 be approved with the amendments to which attention had been called throughout the discussion. Budget divisions and total amounts approved follow:

BUDGET FOR 1960-61

## Main University:

College of Agriculture	\$ 239,022.00	\$
College of Arts and Sciences (including salary increases for clerical personnel as follows: Nina Downs, \$120; Elaine Hertzfeldt, \$204; Sarah Kisling, \$60; Dorothy Johnson, \$60; Frances Holbrook, \$264)	1,088,535.27	
College of Commerce and Industry (including salary increase for Neva Vaughn of \$300)	203,659.00	
College of Education (including salary increases for clerical personnel as follows: Rosemary Abell, \$144; Louise Moore, \$144; Ann Phillips, \$30)	238,066.33	
College of Engineering (including salary increase for Lucille Marshall of \$204)	340,348.00	
Graduate School (including salary increase for Dorothy Porter of \$240)	106,108.00	
College of Law (including salary increases as follows: G. E. Trowsdale, \$636; Helen Hubbell, \$204)	89,294.00	
College of Pharmacy	71,065.00	
Physical Education and Intercollegiate Athletics (including salary increase for Jean Jackson of \$252)	252,888.00	
Adult Education and Community Service (including salary increase for Betty Larson of \$240)	146,265.00	
Library (including salary increase for Esther M. Kelley of \$240)	163,936.00	
Biological Research Station, Jackson Hole	4,430.00	
Summer Schools	184,217.00	
Office of the President	45,870.00	
Alumni Relations	24,008.00	
Board of Trustees	21,001.00	
Dean of Men	17,987.00	
Dean of Women	14,671.00	
Division of Information and Special Services (including salary increase for Maxine Harvey of \$180)	50,611.50	
Internal Audit	10,016.00	
Division of Related Student Services	105,942.00	
Student Health Service (including salary increase for Jane Christensen of \$252)	70,475.00	
Student Personnel and Guidance	66,823.00	
Division of Studies and Statistics	54,601.00	
Division of Finance and Budget (including salary increase for Mabel White of \$252)	137,624.00	
Buildings and Grounds Operations (including salary increase for Gudrun Adolphson of \$180)	563,591.00	
Physical Plant (and Improvements and Additions)	9,132.76	
Physical Plant Repairs	9,125.00	

President's Residence	\$ 1,344.00	\$	
ROTC - Air Force	8,587.00		
ROTC - Army	10,391.00		
Radiological Safety Control Program	1,875.00		
Union Mail Service (discontinued)	---		
Miscellaneous Accounts	<u>137,122.00</u>		4,488,630.86
University School (including salary increase for Ann Phillips of \$30)			156,015.67
College of Nursing			137,485.00
Agricultural Experiment Station			767,460.78
Agricultural Substations			200,177.00
Soils Laboratory - Riverton			8,516.00
Agricultural Extension			650,545.25
University Building Improvement Fund			598,382.00
University Building Excess Royalty Fund			741,636.25
Retirement Costs			335,002.53
Self-Sustaining Accounts:			
Supervisor's Office	10,806.00		
Athletic Income	262,559.00		
Audio-Visual Instruction	11,852.00		
Auto Repair Shop	58,172.00		
Butler Apartments	---		
Car Pool	29,100.36		
Coe, William Robertson, School of American Studies (Adm.)	7,336.00		
Coe, William Robertson, School of American Studies (Ac.)	65,199.50		
Community Service	18,510.00		
Dray Cottage	1,790.00		
Extension Classes	43,200.00		
Field Summer Schools	18,575.00		
Food Service - Knight Hall	182,523.00		
Housing Reimbursement	35,012.00		
Hoyt Hall	16,836.00		
Inactive Agricultural Substations	3,192.00		
Knight Hall	33,570.00		
Natural Resources Research Institute	21,059.00		
Public Exercises	14,700.00		
Seed Certification - Plant Science Division	9,023.00		
Special Projects (Adult Education)	3,800.00		
Stores	131,172.00		
Student Apartments	16,633.00		
Student Apartments 1959	19,924.00		
Trailer Park	1,065.00		
University Bookstore	380,948.00		
University Science Camp	17,900.00		
Wyoming Hall	53,878.00		
Wyoming Union:			
Current Operations	177,593.00		
Bond Account	33,362.50		
Replacement Account	<u>1,500.00</u>		\$1,680,790.36



Mr. Brough moved that the Board approve the request of Mr. Gene M. Gressley, University Archivist, for a leave without pay for the period October 15, 1960, to June 15, 1961 to permit him to complete requirements for the Ph.D. degree at the University of Oregon. Mr. McIntire seconded the motion and it was carried.

Mr. G. J. Jacoby, Director of Physical Education and Intercollegiate Athletics, joined the Trustees for a discussion of the requests made by Coach Robert Devaney at the February meeting, action on which had been deferred pending Mr. Jacoby's recommendations. Mr. Jacoby recommended approval of Coach Devaney's request that the withholding clause be removed from his contract. With regard to his second request, that an additional \$2,000 be placed in the recruiting budget of the Athletic Department for 1960-61, Mr. Jacoby recommended that the amount of \$1,500 be added to the recruiting budget if funds could be allocated for this purpose. On Mr. Devaney's third request--that consideration be given to a bonus for the football coaching staff because of the championship won in the 1959 season--Mr. Jacoby recommended that no change be made in the present regulation, which provides for bonuses only if a successful season results in the scheduling of some post-season activity.

After the three recommendations had been discussed at considerable length, Mr. McIntire moved that the Board approve the removal of the withholding clause from Coach Devaney's contract and authorize releasing to him the bonds previously purchased under the withholding provision. Mr. Newton seconded the motion and it was carried.

It was the consensus of the Board that President Humphrey should attempt to work out some provision for inclusion in the index budget of additional recruiting funds for the Athletic Department. No action was taken on the third recommendation. Mr. Jacoby then left the meeting.

LEAVE OF ABSENCEGressleyHEAD FOOTBALL COACH



Mr. L. G. Meeboer, Building Program Coordinator, and Mr. E. G. Rudolph, Legal Advisor, were invited into the meeting to present an amendment to the resolution adopted the previous day with reference to sale of bonds. Mr. Rudolph explained that the amendment was proposed as a result of a telephone conversation Mr. Reed had had with Mr. David Lawrence of Boettcher and Company, in which Mr. Lawrence had agreed to handle the sale of any and all bonds at a service fee of  $\frac{1}{2}$  of 1 per cent on sales negotiated by University officials and  $2\frac{1}{2}$  per cent on sales made by Boettcher and Coughlin.

After careful consideration of the proposal, it was moved by Mr. Reed, seconded by Mr. Sullivan, and carried that the following resolution amending the resolution adopted on March 4 be approved and that the March 4 resolution be further amended by the substitution of the Denver U. S. National Bank as the nominee in place of the Bank of Laramie and the First National Bank of Laramie:

#### RESOLUTION

Be it resolved that the resolution adopted on March 4, with reference to the sale of the bonds, be amended by adding thereto the following:

Be it further resolved that the above-named agent may in his discretion, and in lieu of proceeding under the authority hereinabove granted, arrange for the sale of any or all said bonds through Boettcher and Company and Coughlin and Company in accordance with the following plan:

- (1) The president and other representatives of the University will complete agreements for sales which have heretofore been negotiated or are now being negotiated.
- (2) Boettcher and Coughlin will proceed with sales of the remaining bonds. The underwriters will take bonds in blocks of one-half million dollars for this purpose.
- (3) At the April 1 meeting a formal resolution will be adopted authorizing the sale of all bonds sold under paragraphs numbers 1 and 2 above to Coughlin and Boettcher, or to their nominee, at a price of par plus accrued interest. The underwriters will then take care of delivering the bonds to, and receiving payment from, the purchases on all bonds.

#### IMPROVEMENT REVENUE BONDS


(4) The University will pay from the proceeds of the bonds, service fees to Boettcher in the amount of  $\frac{1}{2}$  of 1% on sales made under paragraph number 1 above, and in the amount of  $2\frac{1}{2}$ % on sales made under paragraph number 2 above.

The Trustees considered a request from the Acting Director of Finance and Budget that he be authorized to call for bids on the operation of a coin-operated laundry in the married student housing area, to accept the best bid, and to enter into a lease agreement with the successful bidder. Mr. McIntire moved that the Board give the requested authorization. Mr. Reed seconded the motion and it was carried.

Dr. Humphrey informed the Trustees about the availability of approximately 75 acres of land facing 15th Street and located about three blocks north of the Service building. He stated that he had received a letter from Mr. David N. Hitchcock indicating that the land could be purchased at a price of \$2,350 per acre. Mr. Jones moved that the University take an option on the land until the question of purchasing it could be presented to the Legislature. Mr. Peck seconded the motion and it was carried.

The Board adjourned at 5:50 p.m. to meet again on April 1.

Respectfully submitted,

  
L. W. Jones  
Secretary

COIN-OPERATED LAUNDRY  
FOR HOUSING AREA

OPTION ON SUBURBAN  
IMPROVEMENT COMPANY  
LAND